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# BROOKVILLE POLICE DEPARTMENT

195 Brookville Road, Brookville, NY 11545

## NEW ALARM USER PERMIT APPLICATION

Serving the Villages of:  
Brookville, Matinecock, Mill Neck, Cove Neck

PLEASE REMIT **\$50.00** APPLICATION FEE PAYABLE TO:  
"BROOKVILLE POLICE DEPARTMENT" WITH APPLICATION

**Instructions:** All Questions **MUST** be answered completely

DATE: \_\_\_\_\_ VILLAGE: \_\_\_\_\_ FORMER OWNER: \_\_\_\_\_

APPLICANT: \_\_\_\_\_ PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_

APPLICANT'S ADDRESS: \_\_\_\_\_

PREMISES ADDRESS: \_\_\_\_\_

(ADDRESS OF ALARM LOCATION)

TYPE OF ALARM: ( ) CENTRAL STATION ( ) EXTERIOR BELL/ SIREN

ALARM SYSTEM IS: ( ) EXISTING ( ) NEW ( ) DATE INSTALLED \_\_\_\_\_

MONITORING COMPANY: NAME, ADDRESS & PHONE NUMBER:

INSTALLATION COMPANY: NAME, ADDRESS & PHONE NUMBER:

PERSONS TO BE CONTACTED IN CASE OF AN EMERGENCY:

1. \_\_\_\_\_ TEL. # \_\_\_\_\_

HOME AND/OR CELL

2. \_\_\_\_\_ TEL. # \_\_\_\_\_

(REFER TO ITEM #6 OF AGREEMENT)

HOME AND/OR CELL

A SIMPLE DIAGRAM OR STATEMENT INDICATING THE LOCATION OF SYSTEM DETECTORS AND A DESCRIPTION OF THE TYPES OF DETECTORS USED MUST BE INDICATED IN THE SPACE PROVIDED BELOW.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## AGREEMENT

IT IS UNDERSTOOD AND AGREED BY THE UNDERSIGNED THAT:

1. The alarm system is considered only as a convenience to the permit holder or authorized occupant and an operational aid to the police.
2. The police shall not be held liable for any failure to respond to an alarm.
3. This application is subject to the approval of the Chief of Police and may be revoked by the Chief of Police.
4. The permit holder shall allow inspection of the alarm system by an authorized representative of the police.
5. If the alarm is activated and the permit holder or authorized occupant is absent from the premises protected by the alarm, the police shall be permitted to enter the premises without incurring any liability for the purpose of:
  - a. searching for intruders
  - b. extinguishing fires
  - c. making necessary adjustments to the alarm system.
6. The applicant agrees to designate a friend, neighbor, relative or other person to hold and have available for the police, a key to the premises and a key or code to the alarm system.
7. All outside audible alarm systems shall have an automatic cut-off set for not more than fifteen (15) minutes.
8. Dialer type alarm systems must send NO MORE THAN TWO messages upon activation and shall be programmed to dial a Police Department approved telephone number for alarm system. Under no circumstances shall any alarm system be programmed to dial (911) or (516-440-2300).
9. Has an audible signal which can be clearly heard in all portions of the protected structure when the alarm system is automatically activated, except for a silent, panic or hold-up activation.
10. The alarm system contains a 30 second time lapse between initial activation of the alarm system and transmission of the alarm signal to the Police Department or Central Alarm Station with an abort feature or alternate means of canceling the alarm signal within the 30 second period. An abort feature shall not be required for devices specifically designed to enable an alarm user to intentionally activate the alarm system.
11. The approval of the Police Department as to the suitability and quality of all devices, equipment and hardware and the approval of the Underwriters Laboratories.
12. Contains such other technical features or requirements as shall be provided in the rules and regulations governing alarm systems.
13. The applicant hereby acknowledges that:
  - a. He/She has read or is familiar with the Village General Ordinance regarding alarm systems.
  - b. He/She shall be responsible to pay all charges for false alarms.
  - c. The alarm system must be installed by a LICENSED INDIVIDUAL OR FIRM.
  - d. An Alarm User Permit MUST accompany this application when submitted to the Police Department.
14. An Alarm Installation Permit MUST accompany this application when submitted to the Police Department.

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(SIGNATURE OF APPLICANT)

DATE ISSUED \_\_\_\_\_

THE FAILURE OF ANY ALARM USER TO OBTAIN A PERMIT AS REQUIRED CONSTITUTES A VIOLATION AS DEFINED IN THE VILLAGE ORDINANCE. AN ALARM USER SHALL MEAN ANY PERSON WHO OWNS, RENTS OR OTHERWISE OCCUPIES PREMISES ON WHICH AN ALARM SYSTEM IS OWNED, OPERATED, USED OR MAINTAINED.



BROOKVILLE POLICE DEPARTMENT  
195 BROOKVILLE ROAD, BROOKVILLE, NY 11545



CENSUS INFORMATION

OWN OR RENT

OWNER LAST NAME: \_\_\_\_\_ FIRST: \_\_\_\_\_

MARRIED: Y / N SPOUSE / PARTNER FIRST NAME: \_\_\_\_\_

IF RENTING: (RENTERS) LAST NAME: \_\_\_\_\_ FIRST: \_\_\_\_\_

MARRIED: Y / N SPOUSE / PARTNER NAME: \_\_\_\_\_

LOCATION OF PROPERTY: (MAIN HOUSE, COTTAGE, OTHER) \_\_\_\_\_

(CONTINUE FILLING OUT INFORMATION BELOW WITH YOUR INFORMATION)

ADDRESS: \_\_\_\_\_ VILLAGE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE #: HOME \_\_\_\_\_ CELL #'S \_\_\_\_\_

OCCUPATION \_\_\_\_\_ COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ WORK# \_\_\_\_\_

CHILDREN: Y / N HOW MANY: \_\_\_\_\_ AGES: \_\_\_\_\_

HOUSEHOLD HELP: Y / N ( ) FULL TIME ( ) PART TIME ( ) LIVE IN

HOUSEHOLD HELP NAME: \_\_\_\_\_

DOGS: Y / N HOW MANY: \_\_\_\_\_ BREED(S): \_\_\_\_\_

DOG(S) NAME(S): \_\_\_\_\_

OWN FIREARMS: Y / N HOW MANY : \_\_\_\_\_ HANDGUNS \_\_\_\_\_ RIFLES

TYPE: ( ) HANDGUN ( ) RIFLE DESCRIPTION: \_\_\_\_\_

TYPE: ( ) HANDGUN ( ) RIFLE DESCRIPTION: \_\_\_\_\_

PISTOL PERMIT #: \_\_\_\_\_ COUNTY OF ISSUANCE: \_\_\_\_\_

PERMIT TYPE: \_\_\_\_\_

EMERGENCY CONTACTS:

NAME: \_\_\_\_\_ CONTACT #: \_\_\_\_\_

NAME: \_\_\_\_\_ CONTACT #: \_\_\_\_\_

MISCELLANEOUS INFO (HEALTH CONDITIONS, HANDICAPS, GATE CODES, ETC):

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\_\_\_\_\_  
\_\_\_\_\_